

TO START USING THE ACTS LEARNING MODULES

This explains how the modules of the ACTS training course are structured.
Each unit of a module is organised as follows:



ABOUT THIS MODULE:

The modules are organised as a number of separate and self-contained learning units with each unit covering a number of topics or the main points that you need to know about that subject.

This first section gives you a brief description of what you will find in the current unit.

BEFORE YOU START:

'Before You Start' tells you what prior knowledge you need, (for example, what other learning units you should first complete), if you are to fully understand the material within this current learning unit.



THE AIM OF THIS MODULE:

This section describes the objectives of the learning unit. It describes the information or knowledge that you will have, or what you should be capable of doing after completing the unit.

'Objectives' may be specific tasks, such as correctly answer questions on topics covered, or to prove that you can use reference materials (such as procedural manuals) to successfully find information.



ESTIMATED STUDY TIME:

This gives you an idea of the time it will take you to read through the basic material in the learning unit. Most units should take you no more than 30 to 40 minutes to complete.

This time estimate does not include additional recommended reading (reference) material, such as manuals, or any allowance for 'knowledge checks' through questions and answers.

REFERENCES:

A list of reference sources for the material covered within this learning unit and for further reading.

The references may be a printed or an electronic document, such as the Agreement behind ACTS, the ACTS User or Customs Procedures Manuals.

If your references are available to you as electronic documents, i.e., on screen, you can use the hyperlinks. This is done by holding the Ctrl key and clicking the link with your mouse.

(TOPIC NAME)

The content of the training unit is organised into 'topics' or key points.

Units normally are made up of no more than five topics on common or closely related subjects.

The content under a specific topic may be a summarized version of material found in a reference manual. In many cases the text will refer you to original source, where you should read the material in full.



SUMMARY

Following the topics you will find a summary of the main points that you should take from this unit.

TO TEST YOUR KNOWLEDGE:

At the end of this unit you will find a short test. This allows you to check the knowledge that you have gained and to see if you should revisit any sections before you move on to the next training module in your course.

THE LEARNING MODULES

The learning package consists of two modules, with the first unit within each module contains a list of the individual units that make up the module, as well as a brief description of the topics covered by those units.

[Module 1 'The ASEAN Customs Transit System \(ACTS\)'](#)*

The introduction to module 1 provides an explanation of the purpose of ACTS. The other units of module 1 give the detail of how the ASEAN Customs Transit System works including the principles and objectives of the system, the legal basis, the roles and responsibilities of the users, and the features and functions that go together to achieve both facilitation for traders and control for Customs.

[Module 2 'Using the ASEAN Customs Transit System'](#)*

The introduction to module 2 gives an overview of the operational procedures of ACTS. It covers how the system is accessed by qualified transit transport operators and how Customs receive and process the operator's transit declaration, and on approval control the transit movement from release until correct arrival and formal termination at destination.

The units of module 2 go into details on the roles and procedures followed by the various users in initiating ACTS transits and in monitoring and controlling movements through to completion.

*** You can go to the learning modules now by clicking on the links above.**

MOVING BETWEEN THE UNITS OF THE LEARNING MODULES.

If are completing the learning units on-screen, at the end of each unit, after the Knowledge test, you will find hyperlinks that will help you move between units. For example:

